

ENVIRONMENTAL POLICY

Statement of Policy

1. Implement procedures aimed at reducing the Council's environmental impact.
2. The Council will strive to enhance staff and client awareness of environmental matters.

Implementation of Policy

1. Environmental Reviews will be carried out in our business, our premises and our operation.
2. A strategy will be developed to implement the Review recommendations.
3. Review and update the Strategy periodically.

Environmental Review

1. Review energy efficiency of premises, appliances and equipment and identify possible improvements.
2. Review the Council's control and minimisation of waste.
3. Review the Council's control and use of materials.
4. Review the Council's use of recycling and of recycled materials.

Strategy Implementation

1. Implementation by developing staff knowledge and procedures.
2. Implemented by developing policy emphasising the Council's awareness of business and ethical benefits of environmental improvements.
3. Implementation by advising our clients/potential clients of the Council policy.

Developing the Staff Knowledge Base

1. Developing individuals' knowledge of environment matters:
 - appropriate knowledge for each staff role
 - dissemination of individuals' knowledge
2. Developing environmental matters as an intrinsic part of the specification process:
 - appropriate knowledge for specifiers' roles
 - advising clients and discussing environmental aspects of specification with consultants
 - ensuring environmental matters remain under review at all project stages
 - Include environmental advice as part of our service to clients