

Croydon Parish Council - Virtual Meeting Protocol

1. INTRODUCTION

1.1 Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 make provision for remote attendance at, and remote access to Council meetings held on or before 7 May 2021.

1.2 The Regulations enable the council to hold meetings without all, or any, of the members being physically present in a room. They allow for remote meetings through electronic and digital means at virtual locations using video and telephone conferencing, live webcast and live interactive streaming.

1.3 The “place” at which the meeting may be held may be a council building, or where the organiser of the meeting is located, or an electronic, digital or virtual location, a web address or a conference call telephone number.

1.4 In order for members to be able to attend meetings of the council remotely, they need not be physically present, provided they are able to hear and be heard (and where practicable, see and be seen by) other councillors and members of the public attending remotely .

2. DECISIONS OF FORMAL MEETINGS OF THE COUNCIL

2.1 Only essential decisions will be taken during remote meeting such as Planning Applications or approving payments.

3. MEETINGS OF FULL COUNCIL

3.1 Meetings of the Parish Council will take place using the Zoom platform. Normal rules of notification of meetings and quorum will apply.

3.2 The Council will continue to take questions/comments from the public when invited by the Chair. The public who wish to attend the meeting will need to contact the Clerk in advance to be given access to the Zoom meeting.

3.9 Voting will be managed by the Chair, asking each councillor to speak in turn verbally, to be recorded by the clerk.

End. 24/05/2020 SCS